

## **Beginning Steps for your Project through Board of Review:**

### **Update Project Paperwork as you go along**

- Keep records in your Notebook of Hours, Costs, Changes made to your project
  - \* Then **update** and fill into Project Paperwork (Final report Section 4)
- Meet with mentor regularly to coordinate steps of the Project
- Include the Beneficiary in meetings or discussions
- Coordinate project, select date to build, send out Troop email to enlist Scout help
  - \*Remember you will be the Project Coordinator, learning how to run a project and assign jobs that are appropriate for each Scout & Adult.
- Take Pictures & Add new pictures to project paperwork
- Get Signatures from SM and Project Sponsor – (DO NOT fill in dates yet ! )

### **Write – Life Purpose and Ambition Statement**

This is a full page essay about you.

INCLUDE: outside troop leadership in sports, supervisor in job, camp staff, and OA leadership, Etc.).

It needs to look forward and say things like:

- \* How scouting has prepared you for adulthood
- \* How your learned leadership skills will be used in 10, 15, 20 years' time
- \* Any Real Short term Plans (i.e. College, Military).

### **Collect – Advancement Records**

Make sure Merit badges are updated on Troopmaster and Scoutnet.

Get the Member summary report from internet advancement and compare dates to Troopmaster

Get a copy of Troopmaster Individual Progress Report from Advancement Coordinator.

Merit Badge Sash – add all MB so it is up to date.

### **Fill out – Eagle Application**

Download form: [https://filestore.scouting.org/filestore/pdf/512-728\\_wb\\_fillable.pdf](https://filestore.scouting.org/filestore/pdf/512-728_wb_fillable.pdf)

**SAVE** it on your computer & fill it in

This must be perfect- Line up letters in boxes, complete & correct information.

Dates must match ScoutNet/Troopmaster.

Requirement 3- ~~Cross-out~~ one of the MB for #'s 7, 8 & 10

Signatures – DO NOT have them date when signing.

Leadership Position dates must start after your Life BOR dates. Treat it like that is when you started.

## Request - Scoutmaster Conference

Arrange, and have Project book and application ready to be signed.

Have Life Purpose and Ambition to discuss.

Scoutmaster will prepare you on what to expect in the next step for the BOR

the scoutmaster will join you at the BOR to introduce you to the Board

Get Scoutmaster to sign your application, you also need to sign.

Plan to get Committee Chair signature on your way home from this meeting.

## Board of Review Requests

a. Obtain form from <https://bit.ly/FlintlockBoR>

b. FOLLOW the INSTRUCTIONS *Closely* Starting with #1

c. You will receive and email back – see #2 – to coordinate review

d. The Eagle Coord. will call, expect to a 20 to 30 minute conversation about the paperwork.

e. Then a BOR is Scheduled:

The Eagle Scout Candidate will coordinate with the Scoutmaster

The candidate is responsible to bring the 3 copies, in 3 ring binders of his eagle package to BOR

Arrive 15 minutes early, start times are 7:15 or 8:15pm\*

\*If this is being done virtually, a Video Call will be coordinated & copies of books sent in advance

On the evening of the BOR:

The Scout is to be in Class A Uniform = shirt, Neckerchief & slide, Sash, pants, belt

Parents are welcome to be in attendance, & cannot be in the room during the BOR

Parents will be invited in after the completion of the BOR.

Congratulations to the new Eagle Scout

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~ Thank you to the Parents, Scouts, Mentors, Adults that assisted in the project ~